
INDIANA COMMISSION ON PROPRIETARY EDUCATION*Board of Commissioners Meeting Memorandum*

Date: March 6, 2007

From: Rebecca Carter, Director of Regulatory Compliance

**Subject: NATIONAL COLLEGE OF BUSINESS - INDIANAPOLIS
NEW ASSOCIATE OF APPLIED SCIENCE DEGREE**

Staff Recommendation

The commission staff recommends that National College of Business - Indianapolis be granted the authority to award the Associate of Applied Science degree in the following program ***with the stipulation that the Instructor Qualification Record forms and the supportive documentation be submitted to the ICOPE staff for review as these faculty members are hired:***

Information Systems Engineering**Background Information**

National College of Business - Indianapolis is nationally accredited by the Accrediting Commission for Independent Colleges and Schools (ACICS).

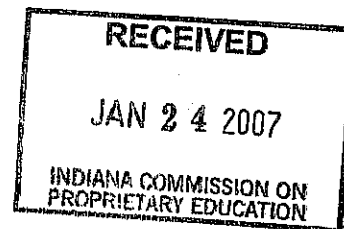
The associate of applied science degrees consists of 96 quarter-credit hours of training; a minimum of 75% of the courses are in the Specialty; and, the faculty meet the criteria stipulated in 570 IAC 1-10.1-4.

Supportive Documentation

1. Degree Application
2. Instructor Qualification Record Forms

INDIANA COMMISSION ON
PROPRIETARY EDUCATION

DEGREE APPLICATION
(New or Renewal program)



Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution National College
Name of Program Information Systems Engineering
Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AAS
Name of Person Preparing this Form Anna M Counts
Telephone Number 540-444-4108 **Application Type**
Date the Form was Prepared January 20, 2007 ☒ New ☐ Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The Information Systems Engineering program is desinged to give students in-depth knowledge required to effectively plan, implement, maintain, and support information systems in a range of computing and networking enviornments. Students will learn networking cofigurations and various operating systems as well as internet porducts and techniques.

The program is structured so that the student is trained in different areas on computing and networking enviornments. Advanced classes consist of both lecture and hands on experience so the students can practice what they have learned. This type of structure allows the student knowledge to grow as he/she advances in the program.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Information Systems Engineering

TOTAL COURSE HOURS: 96 Check one: Quarter Hours ☒
 Semester Hours ☐
 Clock Hours ☐

LENGTH OF PROGRAM: 88 weeks TUITION: \$17,952

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
ISE101	Implementing & Troubleshooting OS Technology	55
ISE102	Microcomputer Hardware Technology	55
ISE103	Network+ Fundamentals	55
ISE205	Network Server Administration	55
ISE218	Network Infrastructure Administration	55
ISE219	Directory Services Administration	55
ISE220	Planning & Maintaining a Network Infrastructure	55
ISE222	Designing Network Infrastructure/Directory Services	55
ISE223	Designing Network Security	55
ISE230	Linux Administration	55
ISE235	Implementing & Maintaining a Messaging Infrastructure	55
COM151	The Microsoft Office	55
COM158	Introduction to Visual Basic	55
KEY100	Keyboarding I	55
MAT110	Business Math I	44
ENG225	Written Communication	44
BUS125	Principles of Management	44
ISE215	Network Client Administration	55

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
ENG102	English Composition	44
	Select 5 from list below	
BUS121	Economics	44
CRT150	Introduction to Critical Thinking	44
ENG126	Oral Communication	44
ENG220	Literature	44
ETH205	Ethics	44
GEO120	Geography	44
GOV120	American Government	44
HIS290	History	44
LOG257	Logic & Critical Thinking	44
	Continued on page 2	

Number of Credit/Clock Hrs. in Specialty: 72 / Percentage: 75%
Number of Credit/Clock Hrs. in General Courses: / Percentage:

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: 24 / Percentage: 25%

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
MAT114	Algebra	44
POL202	Political Science	44
PSY127	Psychology	44
PSY150	Human Relations	44
REL330	Religion	44
SPA101	Spanish I	44
SPA102	Spanish II	44
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of Credit/Clock Hrs. in Specialty: _____ / _____ Percentage: _____
Number of Credit/Clock Hrs. in General Courses: _____ / _____ Percentage: _____

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: _____ / _____ Percentage: _____

III. **LIBRARY**: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The library is located on the second floor of the campus. Its hours of operations are:

Monday - Thursday - 8:00 am - 10:00 pm

Friday 8:00 am - 5:00 pm

The College employs a full-time librarian. Trained library assistants help students when the librarian is not available.

2. Number of volumes of professional material:

The College library has 776 total volumes. The college has a virtual library with 15 databases that our students can log onto 24/7 from any internet connect computer.

3. Number of professional periodicals subscribed to:

The students do have the availability to the Virtual Library for full text periodicals and 14 other paper periodicals.

4. Other library facilities in close geographical proximity for student access:

The local libraries include, Indianapolis Public Library, Indiana University-Perdue University Indianapolis Library, Carmel Public Library, and Hamilton County Public Library.

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

Doc.: degreappform.doc

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.

**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program: _____ **Full-time:** _____ **Part-time:** _____

Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

[illegible]

Qualifications of Faculty

Faculty teaching in the Information Systems Engineering program will be evaluated using the following criteria:

- Bachelor's degree with 3 to 5 years experience in course content.